



LAKE COUNTY

FLORIDA

OFFICE OF PROCUREMENT SERVICES
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ADDENDUM NO. 1

Date: December 15, 2015

Request for Statement of Qualifications (RSQ) 16-0013

CIVIL ENGINEERING & SURVEYING FOR TAX COLLECTOR'S NORTHEAST REGIONAL SERVICE CENTER

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid from being considered for award.

This addendum DOES NOT change the date for receipt of bids or proposals.

The purpose of this addendum is to provide answers to various vendor questions received to date under the cited solicitation. **The current due date remains in effect unless specifically changed via formal addenda.**

Question 1: Is there a specific location or address for the site? This will help in determining which jurisdictions are involved as well as site design.

Answer 1: County is under contract to purchase a piece of property off of David Walker Drive in Tavares, FL

Question 2: Is there a building prototype or concept already or a footprint of the proposed Service Center?

Answer 2: Not at this point in time. Currently the County is also soliciting design services for the building under a separate solicitation.

Question 3: The contract states civil engineering and surveying, however, additional disciplines are required for the project such as landscaping, geotechnical, and traffic. Is it the responsibility of the awarded firm to obtain them or does Lake County already have them for this project?

Answer 3: The scope of work reads “requesting proposals for the civil engineering design, surveying, construction administration, and applicable design services associated with the site design and development.....civil engineering services to include but not be limited to site geotechnical evaluation for drainage, building pad, and site design, environmental/endanger species evaluation and permitting, civil engineering design and permitting, and zoning modifications to provide a site design for the successful construction of the building project.” Traffic studies or engineering are viewed as applicable design services if required as they are related to the site development. Landscape architecture, however, is handled under the building design solicitation.

Question 4: Do we need to submit an estimate of the permit fees involved or just an estimated timeline? If so, do you have an estimated budget for the site specifically? The RSQ states that the \$3.5 million includes building and construction costs as well.

Answer 4: At this point in time, the County is primarily interested in the project timeline.

Question 5: For Form 5 and Tab F, regarding volume of work, are you looking specifically for projects done for Lake County Board of Commissioners, or do you want a general idea of previous work done? We have done work in Lake County, but not specifically for Lake County or Tavares. Does that hurt us in the firm selection?

Answer 5: The County recommends that you provide what you consider to be the most relevant previous project information.

Question 6: Is there a percentage breakdown of how the firms will be scored? I saw criteria listed, but are some weighed more heavily than others?

Answer 6: Factors are listed in descending order of importance. The County does not evaluate on a point-based process.

Acknowledgement of Addendum:

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _ _____
